

THIS NOTICE DESCRIBES HOW HEALTHCARE INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our commitment at the office of Michael L. Green D.D.S., Inc. is to serve our patients with professionalism and care, being sure at all times to protect the privacy and security of all Protected Health Information.

During the course of serving your interests, it may be necessary to share information with other healthcare providers or business associates. The following are examples of instances where information may be shared:

- ❖ During treatment, we may find it necessary to acquire a laboratory analysis.
- ❖ For payment purposes, we may use the services of a billing service.
- ❖ During healthcare operations, we may need a second opinion.
(Include any other examples of situations where Protected Health Information may be shared.)

We at the office of Michael L. Green D.D.S., Inc. are committed to obeying all Federal, State and local laws and regulations regarding Privacy Practices. If any other uses or disclosures than the ones listed above are needed, information will only be released with the written authorization of the individual in question. This written authorization may be revoked at any time by the individual, as provided for by law.

If you have any questions or comments regarding your Protected Health Information, feel free to contact our Compliance Officer Connie at (916)483-7354.

I have read and understand the above Notice of Privacy Practices.

Signed _____ Date _____
(Patient or Legal Guardian)